



Winchmore School
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Headteacher: Jim Owen

learning to realise potential

Our Ref: open evening- parents PS 2021/o/admin/prospective parents evening

September 2021

Dear Year 6 Parents and Carers,

We are delighted to announce that Winchmore School has its Open Evening on Wednesday 22nd September and the school will be open from 6.00pm till 9.00pm for parents and their Year 6 children to look around the school and find out more about us.

This year we are operating an online booking system for our Open Evening which includes 5 half hour sessions from 6.00pm to 8.30pm which are as follows

Session 1	6.00pm – 6.30pm
Session 2	6.30pm – 7.00pm
Session 3	7.00pm – 7.30pm
Session 4	7.30pm – 8.00pm
Session 5	8.00pm – 8.30pm

Each session will start with a presentation by Mr Owen, the Headteacher, followed by a tour of the school.

To book a session please click on the following link
<https://forms.gle/AUvFDtenYf6wLAKb6>

Please be aware that as there is a limited number of seats available they will be offered on a first come first serve basis. We know that this will be a popular and busy evening and we would be very grateful if you could restrict the number attending from your household to a maximum of three. Please let the school office know should you need more seats.

The tours will include visiting key areas of the school and meeting members of staff who will be able to answer any questions you may have,

Due to Covid-19 it will be necessary for all visitors to wear face coverings unless you are exempt.

As we are anticipating a large number of visitors we respectfully ask you to arrive on time for a prompt start for Mr Owen's speech.

Because our main entrance is in a cul-de-sac there is limited parking. It will also be difficult to park in the immediate vicinity and we ask that, if possible, you walk, or, if you need to drive, you park further away from the school. There will be very limited parking on site which is accessed from Highfield Road. However, please do not rely on parking on site, as spaces will be filled quickly on a first come, first served basis. There is a public car park close to the school in Farm Road. By using this car park you will be helping our neighbours and yourselves. If you do park in the roads please ensure you do not park across residents' driveways as your car is likely to be towed away.

We look forward to meeting you on Wednesday 22nd September 2021.

Yours faithfully,

Mr J Owen
Headteacher